

Travel Expectations/Funding provided by home college:

- Attend the Fall NACCTEP Executive Board Business meeting with national partners and advocate with congressional leaders in Washington D.C. Approximate **Cost:** \$3500. Date will be late September or Early October, not planned for 2021.
- Attend the national NACCTEP conference and board meeting. Approximate **Cost:** \$2500. April 2022, dates TBD – Phoenix, AZ
- Total Travel Costs Anticipated: \$6000.00

Participation Requirements:

- Attend all Executive Board monthly online/virtual meetings. Conference calls take place September – June of each year). (Two approved absences are permissible.)
- Write one article for the NACCTEP newsletter (can highlight your college, an alumni, a new program, state trends, etc.).
- Participate in one or more NACCTEP Standing Committees

National Conference Requirements (Once a year)

- Submit a conference presentation proposal for the NACCTEP meeting.
- Provide a minimum of two leads for potential sponsors for conference.
- Submit raffle items as door prizes for the national conference.

**Overall General Support of the Organization:**

- ✚ Be an education leader and engage others in growing **NACCTEP**.
- ✚ Be informed about the organization's mission, services, policies and programs and highlight NACCTEP at the local and state level.
- ✚ Include organizational website as a resource for students and staff in your email signature.
- ✚ Share exciting new research or trends in education.
- ✚ Stay current and involved with your early childhood, K-12 schools or organizations.
- ✚ Inform NACCTEP when presenting at a conference, locally or nationally.
- ✚ Seek continuing comradeship with other community colleges in your state.
- ✚ Serve on committees or task forces and take the initiative in leading special projects. (When requested by the President.)